Password Request System for the IJ RENEWAL TEST

Tutorial

1. **Go to the URL: http://ijscrt.worldsailing.online/ (type or paste into your browser)**

2. **When enter the site for the first time please ignore the Login box and click on "Register" at the bottom of the page**

3. **Create your account.**

When requested, use ONLY your email address found in the latest World Sailing Yearbook, ONLY that email is valid for completing any form. Note: Be sure to keep your email up to date with World Sailing.
Save your password once you have created it. You will need it to log in again!
Login to your account any time after creating your account, use Login to access your test and info.

4. Login to your account

4. Start the process to take the test.

Note: the whole online testing process has changed and now allows a renewing judge to obtain their password directly from the platform on the day of testing and at the same time instantly send their Proctor's code to email at the address that World Sailing has on file for them. It should be received within minutes, then be viewed so the test may be accessed (check your spam folder to see if it was kicked out).

If there are any issues with getting on the site, and/or with the test. Please, only contact the Testing Working Party (TWP) at: ijrtwp@worldsailing.online.

4.1. Select the MNA of your Proctor

4.2. Select your Proctor

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Please select your Proctor

Proctor MNA: BRA

Judge Data:
Name : Gonza
Email: gonzalo.her

Proctor Data:
Name:
Email:
Status:

| ✓ Select your Proctor |
| Albuquerque Rogério -- IRO |
| Buckup Claudio -- IRO |
| Calich Francisco -- IJ |
| Ilha Nelson -- IJ/IU |
| Marques Bruno -- IJ |
| Navarro Ricardo -- IRO/ITD |
| Pasqualin Raul -- IM |
| Petersen Pedro Paulo -- IRO |
| Sodre Carlos Eduardo -- IRO |
| Vazquez Alcino -- IRO |

Logout

4.3. Check the data for accuracy and click on "Send emails"

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Please select your Proctor

Proctor MNA: MNA   Proctor Selected -- IJ

Judge Data:
Name : Firstname Lastname
Email: judge_email@domain.com

Proctor Data:
Name: Proctor Firstname Lastname
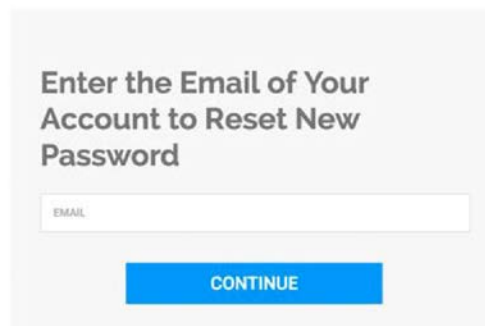Email: proctor_email@domain.com
Status: IJ

Send emails

Logout

Note: registering and obtaining your password and the Proctor's code can be done just before taking the test. The Proctor must be a current certified World Sailing race official and both you and your Proctor must have access to their email system to obtain the newly sent the World Sailing password and code.

5. **To take the test**
5.1. **Log back in to the test with your URL address and with your Proctor with you (In this new system testing can be the same day, time and place that you were when you registered).**

6. **In case you forgot your password enter your registered email and click "Continue". The new password will be sent to your email address on file with World Sailing.**

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Enter the Email of Your
Account to Reset New
Password

EMAIL

CONTINUE

7. **Once your new password is obtained, continue the process is as before. If the Proctor has lost their password a new one can be sent using the above Proctor Process and they will be sent an updated code.**